

ADVANCED DIPLOMA IN SPA AND SALON MANAGEMENT (NQF Level 7, 120 credits, SAQA ID 124612)

ACADEMIC YEAR 2027

Thank you for enquiring about the **Isa Carstens Academy** and our **Advanced Diploma in Spa and Salon Management**.

The **Isa Carstens Academy** has been built on a solid reputation and heritage over the past 48 years. We strive to offer our students excellence in quality training and education. At the Academy, we ensure you obtain the relevant skills, qualities and understanding required to become employable and successful in your future career.

Continued education is a significant step in staying competitive and enhancing your skills. Whether you are starting your career or returning to continue building upon your years of experience, pursuing educational training helps you **keep moving forward**. And higher education gives you the shoes to take that next step to reinforce your range of marketable skills and credentials, making them **more competitive** - both at your current employer and in the overall job market.

The **Isa Carstens Academy** is a registered Private Higher Education Provider, thereby contributing to and enhancing our industry by offering programmes of high esteem, ensuring your success beyond beauty.

The **Advanced Diploma in Spa and Salon Management** is designed to bridge the gap between technical expertise and managerial competence, preparing graduates for leadership roles within the wellness industry. This qualification is aimed at experienced professionals, aspiring entrepreneurs, and graduates from related fields who wish to enhance their business expertise and operational efficiency. The Advanced Diploma in Spa and Salon Management provides multiple career and learning pathways, allowing graduates to progress within their professions or pursue further academic studies. Typical occupations linked to this qualification include spa management, business consultancy, entrepreneurship, and leadership roles within the wellness sector. Additionally, the qualification supports articulation into higher-level business qualifications, ensuring continued professional and academic growth opportunities.

If you are interested in this course, please find information and procedures for completing your application below. We look forward to your application and welcome you to Isa Carstens Academy. **Once an ISA – always an ISA!**

Yours sincerely



Mrs. Inge Ferreira
ACADEMIC HEAD

COURSE INFORMATION

1. The Advanced Diploma in Spa and Salon Management
2. Course Content
3. Admission Requirements
4. How to apply
5. International Students
6. Course fees

1. **ADVANCED DIPLOMA IN SPA AND SALON MANAGEMENT**(NQF Level 7, 120 credits, SAQA ID 124612)

The **Advanced Diploma in Spa and Salon Management** is a **distance learning programme** enabling you to continue your employment while completing your qualification. To support you in acquiring the necessary advanced skills, the programme includes various learning opportunities:

- **Contact sessions** through an interactive online platform.
Students participate in the session via live streaming. Sessions will be presented two evenings a week from 18:00 – 20:00, after which they will be uploaded to an online student platform where the session can be accessed should you not be able to attend the session.
- **Tutoring Sessions**
- **Independent study.**
Study guides, online coursebooks and carefully developed assignments/class tests guide you through the course content and prepare you for the summative examinations at the end of your studies.

The Minimum duration for the completion of this programme is one year (full-time), or two years (part-time).

2. SUBJECTS

Spa and Salon Operational Management	20 credits	NQF Level 7
Spa and Salon Human Resource Management	20 credits	NQF Level 7
Spa and Salon Financial Management	20 credits	NQF Level 7
Marketing, PR and Social Media	20 credits	NQF Level 7
Spa and Salon Retail Management	10 credits	NQF Level 7
Leadership	10 credits	NQF Level 7
Entrepreneurship	10 credits	NQF Level 7
Research Methodology and Project	10 credits	NQF Level 7

3. ADMISSION REQUIREMENTS

A three-year Diploma in Somatology (360 credits, NQF Level 6) **OR** Equivalent qualification in a cognate field **OR** Bachelor's degree at NQF Level 7 in a relevant field (e.g., Bachelor of Commerce; Bachelor of Business Administration).

The following **selection criteria** apply for entry to the Advanced Diploma in Spa and Salon Management:

- Students who register for entry into this qualification should have completed an NQF Level 6 qualification with Business Practice or Business Management subjects at the exit level.
- Proficiency in the language of learning.

4. HOW TO APPLY

Applications must be completed online on our [website](#) by selecting the programme you want to apply for and clicking the “APPLY NOW” button.

4.1 Type of Applicant: Please choose carefully, as we cannot change your study option once you have applied.

Full-time student, defined as a student who will complete their studies in 1 year, or
A part-time student is defined as a student who will complete his/her studies over two years.

All applicants must submit the following supporting documents to complete their application. Without these supporting documents, we cannot process your application:

- A certified copy of your ID document or passport;
- A certified copy of your Grade 12/or equivalent results;
- A certified copy of your tertiary qualifications obtained/in progress, including the academic transcript;
- Detailed CV with work experience (compulsory for applicants with work experience); and
- Study permit (for non-SA Resident students) on or before Registration.

5. INTERNATIONAL STUDENTS

You need to apply for your qualification/s to be verified before we can process your application. The evaluation function aims to recognise foreign qualifications in terms of the South African National Qualifications Framework. You must visit the SAQA website and follow the steps to register <https://www.saqa.org.za/evaluation-foreign-qualifications>. Once you receive your feedback, please submit the outcome to the Admissions and Registrations office for your application to be processed to: adminofficer@isacarstens.co.za.

Study Permit: All International students must apply for his/her study permit before the start date of the programme, and proof of their study permit must be submitted to the Academy.

6. COURSE FEES 2026

6.1 TUITION FEES:

Payment due by 30 January 2027.

OPTION A (Full payment)

Non-Refundable Reservation Fee (payable two weeks after acceptance)

R5 500.00

Subjects

Spa and Salon Operational Management	R9 500.00
Spa and Salon Human Resource Management	R9 500.00
Spa and Salon Financial Management	R9 500.00
Marketing, PR and Social Media	R9 500.00
Sapa and Salon Retail Management	R4 750.00
Leadership	R4 750.00
Entrepreneurship	R4 750.00
Research Methodology and Project	R4 750.00

OPTION B (Instalments)

OPTION B

Non-Refundable Reservation Fee (payable two weeks after acceptance)	R5 500.00
Amount payable in 8 instalments (Equal amounts from Feb - May and July - October)	R7837.50

6.2 TEXTBOOKS

The prices reflected below are the 2025 prices. The 2026 prices will be confirmed.

South African Human Resource Management in the 21 st Century	R1120.00
Accounting and Financial Management for Non-Financial Managers	R 857.00
Marketing Decoded: A South African Perspective	R 477.00
Leadership	R1279.00
Starting up: Entrepreneurship in the Global Context	R1274.00
Research in Practice	R 814.00
Retail	TBC
Operational Management	TBC