

ADVANCED DIPLOMA IN SPA AND SALON MANAGEMENT
(NQF Level 7, 120 credits, SAQA ID 124612)**ACADEMIC YEAR 2026**

Thank you for enquiring about the **Isa Carstens Academy** and our **Advanced Diploma in Spa and Salon Management**.

The **Isa Carstens Academy** has been built on a solid reputation and heritage over the past 47 years. We strive to offer our students excellence in quality training and education. At the Academy, we ensure you obtain the relevant skills, qualities and understanding required to become employable and successful in your future career.

Continued education is a significant step in staying competitive and enhancing your skills.

Whether you are starting your career or returning to continue building on your years of experience, pursuing education helps you **keep moving forward**. And higher education gives you the shoes to take that next step to reinforce your range of marketable skills and credentials, making them **more competitive** - both at your current employer and in the overall job market.

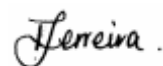
The **Isa Carstens Academy** is a registered private higher education provider, thereby contributing to and enhancing our industry by offering high-quality programmes and ensuring your success beyond beauty.

The **Advanced Diploma in Spa and Salon Management** is designed to bridge the gap between technical expertise and managerial competence, preparing graduates for leadership roles within the wellness industry. This qualification is aimed at experienced professionals, aspiring entrepreneurs, and graduates from related fields who wish to enhance their business expertise and operational efficiency. The Advanced Diploma in Spa and Salon Management offers multiple career and learning pathways, enabling graduates to advance in their professions or pursue further academic studies. Typical occupations linked to this qualification include spa management, business consultancy, entrepreneurship, and leadership roles within the wellness sector. Additionally, the qualification supports articulation into higher-level business qualifications, ensuring continued professional and academic growth opportunities.

If you are interested in this course, please find information and procedures for completing your application below. We look forward to your application and welcome you to Isa Carstens Academy.

Once an ISA – always an ISA!

Yours sincerely



Mrs. Inge Ferreira
ACADEMIC HEAD

COURSE INFORMATION

1. **The Advanced Diploma in Spa and Salon Management**
2. **Course Content**
3. **Admission Requirements**
4. **How to apply**
5. **International Students**
6. **Course fees**

1. **ADVANCED DIPLOMA IN SPA AND SALON MANAGEMENT** (NQF Level 7, 120 credits, SAQA ID 124612)

The **Advanced Diploma in Spa and Salon Management** is a **distance-learning programme** that allows you to continue working while completing your qualification. To support you in acquiring the necessary advanced skills, the programme includes various learning opportunities:

- **Contact sessions** through an interactive online platform.
Students participate in the session via live streaming. These sessions are held two evenings a week from 18:00 PM to 20:00 PM. After the live sessions, recordings will be uploaded to an online student platform, allowing you to access them if you are unable to attend.
- **Tutoring Sessions**
- **Independent study**
Study guides, online coursebooks and carefully developed assignments/class tests guide you through the course content and prepare you for the summative examinations at the end of your studies.

The minimum duration for completing this programme is one year (full-time) or two years (part-time).

2. SUBJECTS

A. Full-time (complete in one year)

SEMESTER 1

Spa and Salon Operational Management	20 credits	NQF Level 7
Marketing, PR and Social Media	20 credits	NQF Level 7
Spa and Salon Retail Management	10 credits	NQF Level 7
Leadership	10 credits	NQF Level 7

SEMESTER 2

Spa and Salon Human Resource Management	20 credits	NQF Level 7
Spa and Salon Financial Management	20 credits	NQF Level 7
Entrepreneurship	10 credits	NQF Level 7
Research Methodology and Project	10 credits	NQF Level 7

B. Part-time, year 1 (complete in two years)**SEMESTER 1**

Spa and Salon Operational Management	20 credits	NQF Level 7
Spa and Salon Retail Management	10 credits	NQF Level 7

SEMESTER 2

Spa and Salon Human Resource Management	20 credits	NQF Level 7
Entrepreneurship	10 credits	NQF Level 7

Part-time, year 2**SEMESTER 1**

Marketing, PR and Social Media	20 credits	NQF Level 7
Leadership	10 credits	NQF Level 7

SEMESTER 2

Spa and Salon Financial Management	20 credits	NQF Level 7
Research Methodology and Project	10 credits	NQF Level 7

3. ADMISSION REQUIREMENTS

A three-year Diploma in Somatology (360 credits, NQF Level 6) **OR** Equivalent qualification in a cognate field **OR** Bachelor's degree at NQF Level 7 in a relevant field (e.g., Bachelor of Commerce; Bachelor of Business Administration).

The following **selection criteria** apply for entry to the Advanced Diploma in Spa and Salon Management:

- Students who register for entry into this qualification should have completed an NQF Level 6 qualification with Business Practice or Business Management subjects at the exit level.
- Proficiency in the language of learning.

Recognition of Prior Learning (RPL)

Applicants who do not meet the formal academic admission requirements may be considered for admission through Recognition of Prior Learning (RPL). Candidates with at least 3 years of relevant industry and/or management experience in the spa, salon, or related wellness sector may apply. The RPL process evaluates the applicant's experiential learning, professional competencies, and evidence of prior knowledge to determine readiness for Advanced Diploma study. Applicants may be required to submit a portfolio of evidence and, where applicable, participate in an assessment process.

4. HOW TO APPLY

Applications must be completed online on our [website](#) by selecting the programme you want to apply for and clicking the "APPLY NOW" button.

- 4.1 Type of Applicant:** Please choose carefully; we cannot change your study option once you have applied.

Full-time student, defined as a student who will complete their studies in 1 year, or
A part-time student is defined as a student who will complete their studies over two years.

All applicants must submit the following supporting documents to complete their application. Without these supporting documents, we cannot process your application:

- A certified copy of your ID document or passport;
- A certified copy of your Grade 12/or equivalent results;
- A certified copy of your tertiary qualifications obtained/in progress, including the academic transcript;
- Detailed CV with work experience (compulsory for applicants with work experience); and

5. INTERNATIONAL STUDENTS

You need to have your qualification (s) verified before we can process your application. The evaluation function aims to recognise foreign qualifications within the South African National Qualifications Framework. You must visit the SAQA website and follow the steps to register <https://www.saqa.org.za/evaluation-foreign-qualifications>. After receiving your feedback, please submit the outcome to the Admissions and Registrations office at email: careerinfo@isacarstens.co.za to process your application.

6. COURSE FEES 2026

IMPORTANT TO NOTE: The Advanced Diploma in Spa and Salon Management allows for two registrations each year, starting in January or July.

FEE SCHEDULE	
Payment plan	
Full-time (1 year)	
Full-Time Option 1 – R62,500	
Cash in full on or before registration	R62 500
Non-refundable reservation fee	R5 500
Tuition fee	R57 000
Full-Time Option 2 – R68,000	
Payable in 10 monthly instalments	R68 000
Non-refundable reservation fee payable on or before registration	R5 500
Payable in 10 instalments: 1st on registration, then monthly	R6 250 x 10
Part-time (2 years)	
Part-Time Option 1 – R68,000*	
Year 1 — Cash in full on or before registration	R34 000
Non-refundable reservation fee	R5 500
Tuition fee	R28 500
Year 2 — Cash in full on or before registration*	R34 000
Non-refundable reservation fee*	R5 500
Tuition fee*	R28 500
Part-Time Option 2 – R74,340*	
Year 1 — Payable in 10 monthly instalments	R37 170
Non-refundable reservation fee	R5 500
Payable in 10 instalments: 1st on registration, then monthly	R3 167 x 10
Year 2 — Payable in 10 monthly instalments*	R37 170
Non-refundable reservation fee payable on or before registration*	R5 500
Payable in 10 instalments: 1st on registration, then monthly*	R3 167 x 10
*Subject to annual increase	

6.2 TEXTBOOKS

The prices below reflect 2026 prices. The 2027 prices will be confirmed by the end of November 2026.

South African Human Resource Management in the 21 st Century	R1120.00
Accounting and Financial Management for Non-Financial Managers	R 857.00
Marketing Decoded: A South African Perspective	R 477.00
Leadership	R1279.00
Starting up: Entrepreneurship in the Global Context	R1274.00
Research in Practice	R 814.00
Retail	TBC
Operational Management	TBC

Note: Excluding courier cost, for students' own account